

**Town of Gallatin**  
**Comprehensive Plan Update Steering Committee Meeting**  
**3/2/2020**

**Agenda**

1. Schedule Joint Town/Village elected/appointed/staff workshop to explore SWOT (Strengths, Weaknesses, Opportunity, Threats) with elected and appointed officials and staff– Date to be decided (Possibly end of March).
  - a. When – date and time
  - b. Where
  - c. How to invite/Who will do this?
    - i. Website
    - ii. Newspaper?
    - iii. Facebook/Social Media?
    - iv. Other?
  - d. Meeting format
  
2. General Public Meeting – Date to be decided (Possibly mid-April)
  - a. When
  - b. Where – evening/weekend? Times
  - c. How to invite – How to Advertise/Who will help
    - i. Website
    - ii. Newspaper?
    - iii. Facebook/Social Media?
    - iv. Other?
  - d. Meeting format (focus on general SWOT, update of Vision/Goals from old Plan, Special Places mapping exercise)
  
3. Brief Discussion of Implementation Checklist to do.
  
4. Next meeting date/Assignments