

Minutes
SEPTEMBER 12, 2019
BUDGET WORKSHOP
TOWN BOARD MEETING 6:30pm

1. CALL TO ORDER/PLEDGE TO FLAG
2. ROLL CALL

	PRESENT	ABSENT	LATE
Supervisor John C. Reilly	√		
Council-member Donald Coons	√		
Council-member Jeffery Galm		√	
Council-member Eric Mortenson	√		
Council-member John Fraser Paterson	√		

MONTHLY THOUGHT:

Don't tell me what you value, show me your budget, and I'll tell you what you value.
 Joe Biden

We must consult our means rather than our wishes.
 George Washington

Budgeting has only one rule: Do not go over budget.
 Leslie Tayne, Financial Author

BUDGET WORKSHOP:

REVIEW RECENT BUDGET ISSUES AND 2020 DRAFT FORECAST FROM SUPERVISOR-
 Attached. Public Hearing for the 2020 Budget will be October 10, 6:30pm.

NEW BUSINESS SECTION 2019

1. Clean Energy –The \$30,000 Climate Smart Community Grant Funds will be put towards solar panels on the Town Hall. If a new town hall community center is built, the panels can be installed on the new building instead.
Resolution 2019-37 Use \$30,000 Climate Smart Communities funds for solar panels on the Town Hall building.
 Motion CM Mortenson second CM Coons
 Vote 4 Yes 0 No 1 absent

2. Continued Discussion on Gallatin Conservation Area -Funding Review. Funding is being sought from our legislators. The median household income is too high for a USDA Grant.
3. Scheduling of Comp Plan and Zoning Review for Fall 2019- Grant updates-Greenway. Scheduling of the Comp Plan review committee will be after notification of the Greenway Grant.
4. Review of Dog Ordinances- The board heard a complaint of a barking dog on Snyderville Road, Ag and Markets will be contacted for assistance in defining nuisance concerning barking.
5. Report of DEC issue Bathrick Farm Rd. There is an ongoing complaint of a chemical burning smell in the area of Bathrick Farm Road, the DEC has been contacted. CEO Jake Exline will try to find the source of the odor.
6. Road Improvement Progress 2019 Report-Highway Superintendent Jack Gomm- Camp Road Bridge repair should be complete mid-October. Oil and Stone Projects ongoing completion weather dependent.
Jack reported that the 1989 Tractor will need to be replaced soon. With the power broom and roadside flail mower the replacement cost is approximately \$172,000.
The need to replace one of the plow trucks should be a few years away. With Bob Coons retiring in the spring, Jack would rather train a new driver on the older plow truck.
7. Assessor update- 2 small claims cases and one Article 7 case against Town. One of the small claims was settled out of court, the other was won by the Town. The Article 7 case is being negotiated for a settlement.

PUBLIC COMMENT

Mr. Weisman of Sigler Road reported that the gunfire from his neighbor continues to be a problem. The State Police have been contacted. Mr. Weisman would like to try mediation again.

MONTHLY BUSINESS SECTION

1. Review of August 2019 Minutes for Errors/Clarifications **Resolution 2019 -38: Accept August 2019 minutes for filing and posting.**
Motion CM Mortenson second CM Paterson
Vote 4 Yes 0 No 1 absent
2. Bill Review of Non-Reoccurring items-**Resolution 2019-39 Approve August 2019 bills for payment.**
Motion CM Mortenson second CM Paterson
Vote 4 Yes 0 No 1 absent
3. Highway Superintendent Comments-above
4. Comments of Code Enforcement Officer-read and filed
5. Clerk Report-read and filed. Clean up day is October 26th post cards will be sent out. The Greenway Grant for the Comp Plan review has been submitted.
6. Assessor Comments-above

7. Historian Comments-read and filed
8. Supervisors report
9. Signs- new planned design for road entrances to town and saving Town Historic ones.

PUBLIC COMMENT ON MONTHLY BUSINESS

OLD BUSINESS ARCHIVE 2019

1. Church Road issues.
2. Town Files project: basement files cleaned up, stored safely and digitized
3. Review of town capital repair needs -2019-roof/painting.
4. Official town Map- Progress Update
5. Historic Sign repair
6. Community Food Pantry proposal
7. New Town signs- design and purchase plan 2019-continued.
8. Purchase of Solar speed sign
9. Get sprinkler proposal for Town Highway Garage

SUPERVISOR'S BUDGET PROPOSAL 2020

HITS And MISSES from years past

When looking at past budgets- numbers will seem off- understand that two things happen.

On Revenue Side- Sales tax went up faster than anticipated and we eventually caught up to near actual there for 2020. On the other hand we did not lower court revenue fast enough but now have caught that and will budget slightly higher in 2020.

On Expenses side- the numbers seem off because CPA adds in reserve spending – I tried to highlight where that happened.

In 2019:

Mortgage tax will come in a bit low it seems- likely 6-8k below budget

Court will come in 8-10k above budget

Permits 1k low but tax penalties 1.7k higher

Interest tracking now about 2k- not sure we can count on that going forward

CASH= right now 888 but I forecast it will be harder to hit our 725-750k net year end due amount to bridge 100k+ decision on Camp road in 2019. In addition to other bridge work. Hard to tell exactly but we will drift lower in total cash as we paid for that out of unallocated cash.

Tax Cap bites Back- We usually do better due to assessed values, growth formulas, archaic magic etc..this year the machine spit out 334k versus 328 last year- so not much there

Insurance bites forward- we were told to expect 10%+ increases though County switching plans to save money- retirement health plans are a “premium” and cost more. We spend more there than other towns even while we spend less staying on county health plan for current employees.

Reserves:

We hit Capital Improvements due to bridges- currently 140- was 175. We should replace that and decide what to spend on current repairs in conjunction with new building plans.

Highway Equipment – we have 245k going into 2020 with ask for new tractor/implements about 172k- leaves 75k towards next plow- we feel 2021-2022- gives us 2-3 years to raise money. I am proposing 55-60k this year plus whatever excess may come in. I expect going into 2021 we have 135-140k and need 250k so need to work on that.

We have 50k in snow untouched. 14k in unemployment. 26k in Parks.

I am suggesting a 12k spend on community survey/plans etc- we can get from reserves and put 12k back in equipment.

Salaries- No proposed raises on General side- we generally sit a bit above Taghanic and below Ancram on these. On Highway – we have a retirement, a need for training over winter and .50 cent raise request. WE have buffer in this category -but I added 3k for transition year and for proposed raises. **NEW** I added 500 a month for grounds and building maintenance contract.

Trend Report for Town of Gallatin

	2020		2019		2018		2017		2016		2015		2014	
	Budget		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Revenues and Proceeds of Debt														
DA1001 Real Property Taxes	334,681		327,562	327,562	316,674	316,674	302,925	302,925	212,779	212,779	292,620	292,620	279,037	279,037
DA1120 Sales Tax (From County)	40,227		-	39,438	36,107	36,126	71,899	72,399	89,500	89,500	70,000	70,000	62,000	62,000
DA2401 Interest and Earnings	-		-	-	-	-	-	-	-	-	250	250	143	320
DA2550 Sales of Scrap & Excess Materials	-		-	-	626	300	266	-	-	-	-	-	1,345	-
DA2665 Sales of Equipment	-		-	-	-	-	23,840	-	-	217	-	-	30,785	-
DA2680 Insurance Recoveries	-		-	-	-	-	-	-	-	-	1,956	-	-	-
DA3501 St Aid, Consolidated Highway Aid	144,000		-	144,000	144,353	144,000	144,095	125,000	125,439	116,577	116,577	102,127	113,687	102,127
DA3960 St Aid Emergency Disaster Assistance	-		-	-	2,055	-	-	-	-	-	-	-	-	-
DA4960 Fed Aid Emer Disaster Assist	-		-	-	-	-	-	-	-	-	-	-	-	-
DA5031 Interfund Transfer	-		-	-	-	-	-	-	-	-	-	-	-	-
DA9999 Appropriated Fund Balance					61,921	-	78,744	-	5,375	88,433	-	-	-	76,860
	\$ 518,908		\$ 327,562	\$ 511,000	\$ 561,736	\$ 497,000	\$ 621,763	\$ 500,324	\$ 521,643	\$ 507,189	\$ 481,403	\$ 464,997	\$ 486,997	\$ 518,484
Expenditures														
DA51104 Maint of Streets, Contr Expend	105,000		31,698	89,000	54,581	89,000	98,933	108,000	118,340	112,072	82,679	102,830	122,124	149,317
DA51104.1 Maint of Streets, Contr Expend -ONE COAT	-		-	15,000	-	-	-	-	-	-	-	-	-	-
DA51101 Maint of Streets, Pers Serv	142,000		82,943	142,000	131,195	139,000	133,165	138,000	133,688	136,000	134,560	136,000	115,846	90,000
DA51122 Perm Improve Highway, Equip & Cap Outlay	144,000		49	144,000	144,000	144,000	144,095	125,000	125,296	116,577	114,574	102,127	131,444	102,127
DA51204 Bridges Contractual	-		-	-	69,750	-	-	-	-	-	-	-	-	-
DA51304 Machinery, Contr Expend	36,000		27,384	33,000	46,026	31,000	39,939	34,000	32,672	32,000	39,347	30,000	54,115	40,000
DA5392 Machinery, Equip & Cap Outlay	-		-	-	-	-	118,180	-	-	-	-	-	-	-
DA51421 Snow Removal, Pers Serv	1,408		862	-	2,024	2,000	2,415	3,000	1,094	6,500	2,661	6,500	25,834	53,000
DA51422 Snow Removal, Equip & Cap Outlay	-		-	-	-	-	31,800	-	-	-	-	-	212,532	-
DA51424 Snow Removal, Contr Expend	44,000		38,995	44,000	56,358	42,000	46,222	44,000	42,418	50,000	52,738	40,000	50,540	45,000
DA87604 Emergency Disaster Work, Contr	11,000		5,853	10,500	10,743	10,500	10,372	10,224	10,167	10,940	9,157	10,940	10,723	10,940
DA90408 Workers Compensation	-		-	-	-	-	-	-	-	-	-	-	-	-
DA90558 Disability Insurance, Empl Benefits	-		-	-	-	-	-	100	-	100	-	100	80	100
DA90608 Hospital & Medical (Dental) Ins, Empl Bnft	34,000		20,990	32,000	33,786	32,000	30,597	32,000	30,594	41,500	31,888	35,000	24,133	26,500
DA90808 Other Employee Benefits (Spec)	1,500		-	1,500	618	1,500	1,484	1,500	1,252	1,500	1,438	1,500	1,644	1,500
DA91908 Other Benefits-Retirement	-		-	-	-	6,000	4,500	4,500	5,375	-	-	-	-	-
	\$ 518,908		\$ 208,774	\$ 511,000	\$ 549,081	\$ 497,000	\$ 661,692	\$ 500,324	\$ 500,896	\$ 507,189	\$ 469,048	\$ 464,997	\$ 749,015	\$ 518,484

Trend Report for Town of Gallatin

	2020		2019		2018		2017		2016		2015		2014	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Revenues and Proceeds of Debt														
A1001 Property Taxes	-	-	-	-	-	-	-	-	83,333	83,333	-	-	-	-
A1081 Other Payments in Lieu of Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-
A1090 Interest & Penalties On Real Prop Taxes	7,000.00	8,248	6,500	7,510	6,000	5,606	7,000	7,743	6,000	6,601	5,500	6,573	5,500	
A1120 Non Prop Tax Dist By County	300,000.00	168,528	276,714	305,680	255,360	243,201	209,000	206,407	189,000	212,531	195,000	222,346	150,000	
A1170 Franchise Fees	2,400.00	2,642	3,500	2,701	2,930	2,930	2,931	2,930	3,000	3,091	2,500	-	2,500	
A1189 Other Non-Prop Tax	-	-	-	640	-	1,629	500	-	-	464	500	-	5,833	
A1255 Clerk Fees	1,000.00	1,132	500	3,539	500	-	1,629	500	347	500	464	500	2,152	
A1550 Public Board Charges, Dog Control Fees	-	-	-	-	-	-	-	-	100	210	200	30	350	
A2012 Recreational Concessions	-	-	-	-	-	-	-	-	-	-	-	-	-	
A2110 Zoning Fees	400.00	550	400	300	500	20	100	490	100	140	250	425	500	
A2115 Planning Board Fees	300.00	325	200	650	500	50	1,000	500	200	200	200	750	250	
A2130 Recycling Fees	-	25	-	-	-	-	-	-	-	-	-	-	-	
A2389 Misc Revenue, Other Govts (Tobacco)	12,500.00	-	12,500	12,566	12,700	12,657	12,000	12,712	12,600	12,665	19,551	4,418	12,500	
A2401 Interest And Earnings	1,500.00	1,907	-	1,908	1,250	1,527	1,400	1,599	1,500	1,611	500	744	600	
A2544 Dog Licenses	750.00	438	800	933	800	825	1,000	1,188	1,000	1,089	1,000	1,225	750	
A2545 Cert of Occupancy	1,800.00	1,650	2,000	3,105	2,000	2,350	1,000	1,250	-	-	-	-	-	
A2555 Building and Alteration Permits	6,500.00	3,049	8,000	26,940	6,500	11,478	10,000	15,473	10,000	26,184	7,000	20,179	5,000	
A2590 Permits, Other	-	250	-	1,000	-	1,350	-	-	-	200	-	-	-	
A2610 Fines and Forfeited Bail	90,000.00	43,765	83,000	90,203	75,000	77,220	115,000	115,511	100,000	90,279	85,000	79,702	110,000	
A2652 Sale of Forest Products	-	-	-	-	-	1,210	-	-	-	1,220	-	-	-	
A2660 Sales, Real Property	-	-	-	-	-	-	-	-	-	-	-	130,204	-	
A2680 Insurance Recoveries	-	-	-	-	-	-	-	-	-	-	-	361	-	
A2701 Refunds of Prior Year's Expenditures	-	1,442	-	592	-	587	-	757	-	97	-	-	-	
A2709 Employees Contributions-Health	-	-	-	-	-	-	-	-	-	-	-	-	-	
A2770 Unallocated (Specifc)	-	-	-	-	-	138	-	1,183	-	-	-	-	-	
A3001 St Aid, Revenue Sharing	4,935.00	-	4,935	4,935	4,935	4,935	4,935	4,935	4,935	4,935	4,935	12,672	4,500	
A3005 St Aid, Mortgage Tax	30,000.00	10,136	32,000	43,192	28,000	47,173	34,000	46,312	32,000	30,919	34,000	36,161	30,000	
A3089 St Aid - Other (Specifc)	-	-	-	-	-	-	-	-	-	-	-	4,935	-	
A4960 FEMA	-	-	-	12,329	-	-	-	-	-	-	-	-	-	
AB15 Unemployment Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	
AB27 Retirement Contribution Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	
AB35 Snow and Ice Removal Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	
AB78 Capital Improvements Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	
AB78.1 Capital Equipment Reserve	-	-	-	-	-	78,744	-	-	-	-	-	-	-	
A9999 GREENWAY/FEMA	-	-	-	-	21,284	-	-	-	-	-	-	-	24,100	
	\$ 459,085	\$ 244,087	\$ 431,059	\$518,723	\$417,859	\$493,720	\$399,866	\$500,670	\$444,268	\$393,436	\$356,736	\$528,710	\$347,550	
Expenditures														
A10101 Legislative Board, Pers Serv	11,000	6,406	11,000	10,982	11,000	10,982	11,782	10,982	10,994	10,982	10,994	10,982	10,982	
A10102 Legislative Board, Equip Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	
A10104 Legislative Board, Contr Expend	-	-	-	-	-	-	-	-	-	2,206	2,000	478	-	
A11101 Municipal Court, Pers Serv	37,000	21,462	37,000	36,825	37,000	37,792	37,500	37,888	36,438	32,938	35,438	32,938	32,938	
A11104 Municipal Court, Contr Expend	8,500	4,186	8,500	7,579	8,500	8,939	8,500	10,037	8,500	8,041	8,500	8,217	8,500	
A12201 Supervisor, Pers Serv	10,000	5,833	10,250	10,000	10,250	10,000	10,250	10,000	10,000	10,000	10,000	10,000	10,000	
A12204 Supervisor, Contr Expend	250	-	-	-	-	-	-	-	-	950	250	2,098	1,000	
A13301 Tax Collection, Pers Serv	1,000	1,335	1,000	1,373	1,000	1,226	1,000	1,089	1,000	366	1,000	7,860	5,382	
A13304 Tax Collection, Contr Expend	1,800	1,266	1,800	1,667	1,800	1,580	1,800	14	2,000	1,454	2,000	1,475	3,000	
A13204 Auditor, Contr Expend	3,773	10,000	10,000	11,442	10,000	11,014	10,600	10,199	10,000	12,194	11,000	11,663	11,302	
A1351 Assessment, Pers Serv	35,500	23,715	35,500	33,704	35,500	36,002	35,586	35,324	35,586	36,002	35,586	34,825	35,086	
A1355 Assessment, Contr Expend	1,000	1,004	1,000	8,887	1,000	8,959	1,750	8,887	999	1,708	1,750	2,729	1,500	
A14101 Clerk, Pers Serv	24,662	14,223	24,662	24,412	24,412	22,534	24,412	23,941	24,412	24,616	24,412	15,107	16,630	
A14101 Deputy Clerk, Pers Serv	1,000	-	-	-	300	-	-	-	-	-	-	-	-	
A14102 Land Purchase	-	33,790	-	-	-	-	-	-	-	-	-	-	-	
A14104 Clerk, Contr Expend	1,750	-	1,750	1,547	1,750	2,869	2,500	1,122	2,600	2,120	3,000	1,446	2,500	
A14204 Law, Contr Expend	1,000	-	5,000	6,282	2,000	917	4,000	2,748	5,000	1,737	10,000	8,634	8,000	
A14404 Engineer, Contr Expend	1,000	-	1,000	581	1,000	-	4,000	2,888	4,000	10,226	4,000	4,151	5,000	
A14504 Elections, Contr Expend	-	-	-	-	-	-	-	-	-	-	-	-	-	
A14604 Rec Mgmt Contractual	-	-	-	-	-	-	-	-	-	-	-	-	-	
A16201 Buildings, Pers Serv	8,500	1,202	2,000	1,798	2,000	1,751	2,000	1,839	2,500	905	2,250	1,269	3,500	
A16202 Buildings, Equip & Cap Outlay	-	-	-	-	-	-	-	26,043	-	198,992	-	-	-	
A16204 Buildings, Contr Expend	20,000	8,738	22,000	20,608	16,000	16,083	18,000	28,988	15,000	18,636	15,500	16,846	12,100	
A19904 Contingent	-	-	-	-	-	-	-	-	-	-	-	-	-	
A19104 Unallocated Insurance, Contr Expend	23,000	21,729	23,000	21,762	23,000	22,420	23,200	22,802	24,000	21,835	25,000	25,068	25,800	
A19204 Municipal Assn Dues, Contr Expend	600	600	600	600	600	600	600	600	700	700	700	700	700	
A31204 Police, Contr Expend	-	-	-	-	-	-	-	-	-	-	-	-	-	
A35101 Control of Animals, Pers Serv	2,200	1,247	2,200	2,137	2,137	2,137	2,137	2,137	2,137	2,137	2,137	2,137	2,137	
A35104 Control of Animals, Contr Expend	500	389	500	22	500	500	500	463	1,000	418	1,000	296	1,000	
A36201 Safety Inspection, Pers Serv (with 1,000 Stipend)	18,500	10,369	18,500	17,333	18,500	16,650	18,799	17,274	18,799	18,799	18,799	18,299	18,299	
A36202 Equipment (CEO PROGRAM)	4,500	-	-	-	-	-	-	-	-	-	-	-	-	
A36204 Safety Inspection, Contr Expend (annual CEO fee)	1,650	597	1,650	686	750	1,518	750	771	1,250	493	750	1,628	1,500	
A40201 Registrar	-	-	-	803	-	410	-	260	250	465	250	380	200	
A40204 Registrar of Vital Stat Contr Expend	-	-	-	-	-	-	-	-	-	-	-	11,877	-	
A45404 Ambulance, Contr Expend	-	-	-	-	-	-	-	-	-	-	-	-	-	
A50101 Street Admin, Pers Service	57,500	33,173	57,500	58,250	56,750	58,560	56,000	56,433	56,000	57,500	56,000	57,816	55,500	
A50104 Street Admin, Contr Expend	1,500	-	1,500	1,500	-	1,500	-	1,500	1,500	-	1,500	250	200	
A51322 Garage, Equip & Cap Outlay	-	-	-	-	-	-	-	30,991	-	-	-	-	-	
A51324 Garage, Contr Expend	10,000	5,744	12,000	9,873	12,000	10,914	13,000	8,975	13,000	11,346	15,000	12,907	12,500	
A63404 Meals on Wheels	-	-	-	-	-	-	-	-	-	-	-	-	500	
A65104 Veterans Services	-	-	-	-	-	-	-	-	-	200	-	-	200	
A67724 Programs for Aging, Contr Expend (SENIOR PROGRAMS)	-	2,500	-	-	-	2,500	-	-	-	-	-	-	-	
A74404 Player & Rec Centers, Contr Expend (EMPIRE PASSES)	-	100	2,500	335	1,500	-	-	590	2,000	-	-	-	500	
A75101 Historian, Pers Serv	1,620	945	1,620	1,485	1,620	1,485	1,620	1,620	1,620	2,554	1,620	2,102	2,102	
A75104 Historian, Contr Expend	45	-	-	30	50	30	50	30	100	30	100	30	30	
A75504 Celebrations, Contr Expend	100	-	100	-	100	100	500	100	100	100	100	100	500	
A80101 Zoning, Pers Serv	1,250	817	1,250	1,473	1,250	229	1,500	1,246	1,500	998	1,500	1,479	2,020	
A80104 Zoning, Contr Expend	250	29	250	41	250	-	-	749	240	749	1,000	1,140	5,000	
A80201 Planning, Pers Serv	3,000	1,200	3,000	1,920	3,000	2,260	3,600	1,966	3,600	2,110	3,600	1,667	3,600	
A80204 Planning, Contractual	250	37	250	66	300	392	250	307	250	8	-	480	-	
A81604 Refuse & Garbage, Contr Expend	2,500	2,500	2,500	1,920	2,500	2,658	4,500	2,170	4,500	2,409	4,000	-	-	