

**April 10, 2014
General Meeting 6:30 pm**

1. CALL TO ORDER/PLEDGE TO FLAG

2. ROLL CALL

	PRESENT	ABSENT	LATE
Supervisor John C. Reilly	x		
Councilmember Donald Coons	x		
Councilmember Jeffery Galm		x	
Councilmember Eric Mortenson	x		
Councilmember John Fraser Paterson	x		

MONTHLY THOUGHT: You will find that the State is the kind of organization, which, though it does big things badly, does small things badly, too.

John Kenneth Galbraith *US (Canadian-born) administrator & economist (1908 - 2006)*

3. NEW BUSINESS SECTION April 2014

1. **Resolution 2014-50.** Discussion on Audit and new bookkeeper/cpa for short term.

Motion to approve attached letter for hiring of firm and approval of Audit. No RFP is necessary for hiring of professional services.

VOTE 4 (Yes)/ 0 (No)

Motion CM Paterson second CM Mortenson

2. **Resolution 2014-51.** Discussion on Fire District and mapping by Councilman Fraser Paterson. Debate is to combine and equalize rate or can we form "5 in 1" district.

Motion to approve hiring of fire district attorney at discretion of Supervisor up to \$5,000. Motion to request Fraser Paterson to provide attorney with updated fire district mapping for new district.

VOTE 4 (Yes)/ 0 (No)
Motion CM Mortenson second CM Paterson

3. **Resolution 2014-51.** Discussion regarding purchase of .6 acre parcel adjoining Town Hall.

Motion to allow Supervisor to move forward with negotiation to purchase of 0.6 acre parcel as mapped by Councilman Paterson, as valued by Town Assessor and as per the instruction of Town Counsel. The parcel will be purchased, if valuation agreed upon, from general reserve funds. If the contract can be consummated, the parcel will move to the Planning Board for lot line adjustment approval, then to Title and survey then to closing and then to merger deed with current Town Hall parcel.

VOTE 4 (Yes)/ 0 (No)
Motion CM Mortenson second CM Paterson

4. **Resolution 2014-52.** Discussion of sale and purchase of Highway Equipment to further Town goal of using year round trucks at Highway Department. Review of revised Equipment Replacement Plan. Parts for the 2002 truck are getting very difficult to find. The replacement truck would be a year round vehicle.

Motion to approve purchase of new Tandem with plow and all season body for cost not to exceed \$215,000 and to sell 1974 Tractor and 2002 Plow for approximate value of \$34,000. Funds to come from Highway reserve earmarked for equipment purchase. The purchase would be a piggyback with the Onondaga and Oneida County bids.

VOTE 4 (Yes)/ 0 (No)
Motion CM Paterson second CM Mortenson

5. **Resolution 2014-53.**
Motion to request Town Engineer to draft solar panel RFP.
Councilman Mortenson to contact Morris and Associates.

VOTE 4 (Yes)/ 0 (No)
Motion CM Coons second CM Mortenson

6. **Resolution 2014-54.** Discussion on Old Highway Garage Highway Superintendent to comment on current use. An addition at the present garage would keep all equipment in a secure location. Highway Superintendent will get costs on securing the salt shed and an addition.

Motion to declare old Highway Garage as surplus Town Asset and Seek Real Estate Broker valuation.

VOTE 4 (Yes)/ 0 (No)
Motion CM Coons second CM Mortenson

7. **Resolution 2014-54.** Declare old Supervisor Dell Laptop computer surplus and donate to the Pine Plains Boy Scouts.

VOTE 4 (Yes) 0 (No)
Motion CM Mortenson second CM Coons

8. **Resolution 2014-55.** Discussion on conditional 280-a (4) approval of ODA for Karl Krauss Industries.

Motion to declare an Open Development Area for Karl Krauss proposed subdivisions for further approval by the Gallatin Planning Board with the following conditions. 1) Approval by Town attorney that the subdivision meets all regulations of the Town of Gallatin Land Subdivision Regulations Article IX regarding Conservation Density Subdivisions as adopted on December 27, 2011, and 2) that the proposed road maintenance agreement be approved by Town attorney and then sent back to the Town Board for final review, which such approval to be allowed by special meeting or internal correspondence.

VOTE 4 (Yes)/ 0 (No)

Motion CM Coons second CM Mortenson

PUBLIC COMMENT ON NEW BUSINESS

Tom Garrick commented on studies that solar panels on buildings are a fire hazard. There needs to be a shut off.

4. MONTHLY BUSINESS SECTION

1. Review of March Minutes for Errors/Clarifications –Resolution to approve
Vote 4 (Yes)/ 0 (No)
Motion CM Mortenson second CM Paterson
2. March Bill Review of Non-Reoccurring items: resolution to approve
Vote 4 (Yes)/ 0 (No)
Motion CM Coons second CM Paterson
3. Supervisor’s Review of County Issues. Attachment of State Budget impact on County
Tom Garrick recommended Paul Weaver for Veterans Recognition.
4. Review of Planning Board Actions- filed. The 4th side of the Arico property needs to be surveyed to determine the boundary line with the Town Landfill site.
5. Review of ZBA-No meeting.
6. Comments of Code Enforcement Officer-filed
7. Assessor Comment’s-filed.
8. Court Actions/Comments- The Court Clerk gave CM Mortenson the 2013 Court records to audit.
9. Clerk's Report-filed. CM Mortenson will contact Arace Electronics on the Court Security System.
10. Historian Report-Town Historian Dolores Weaver went to the Eagle Scout Presentation on the Snyderville Cemetery cleanup.

PUBLIC COMMENT ON MONTHLY BUSINESS

Mr. Peticaro of River Court requested the board look at his road for Town adoption. Mr. Peticaro was told the road would have to be brought up to town spec. CM Paterson will discuss the process with Mr. Peticaro.

A Town Wide Cleanup will be scheduled, Highway Superintendent will contact

5. OLD BUSINESS SECTION 2014

1. REVIEW OF ROAD ISSUES

1. Near Rd East County removed bridge 2/10 miles
The North side shared by two property owners. No house.
The South side access to one non full time house, another driveway to property.
2. Green Hill Rd 1.13 miles long only a portion maintained w/oil and stone. Delineate end of Town road past three current houses.
3. Crock Rd .31 maintained. Dirt road to one home.
4. Briggs Rd .04 miles. Currently a dirt road to two homes.
5. Selva Rd .21 miles/.03 Maintained Dirt road to one home
6. Old Rt. 82.

The Board is also looking to clarify the procedure for adoption of certain private roads that can meet Town specs through resident funding or special tax district to road resident only and which would qualify as future CHIPS projects with State funding.

The Roads under review by request of the residents:

1. Hoefffer Rd
2. Brookside Rd
3. Blackberry Hill Rd.

Board will ask Town Counsel for:

- A. Specific procedure for Town to take over private road. Step by step.

B. Procedure to Abandon Town Road;

- 1) Abandon Road with one home on entire Road.
- 2) Abandon Road with no Homes.
- 3) Abandon Road that has not been maintained in 20+ years.

2. RFP for proposals to install Solar panels on town Buildings to include at least the Town Highway Garage. Grant and Town residual cost estimates to be included in the RFP due May 1, 2014.

3. Town Committee for the purpose of collecting, preserving and permanently displaying artifacts of Gallatin History in a space with Town Hall and to make a video history of Town figures. Digital copies of the artifacts and the video histories will be made available on the Town Hall public computer station to be created. The Committee is to be chaired by Adolpho and Anne Fecci. Committee members will include town Historian, Delores Weaver as well as Paul Weaver and Elaine Levy, to start, with other members welcome.

4. Purchase of the three-acre Columbia County owned parcel in the middle of the Gallatin owned 20+ acre landfill parcel. Councilman Eric Mortensen to present offer to County Attorney and Chairman and of Board of Supervisors for approval to sell parcel to Town for one dollar. Further, the town will order a title search on the Town parcel to ascertain survey results. The resolution is drafted for presentation at County Govt. mtg on the 25th of March 2014. **Resolution was voted and approved at full Board of Supervisors on April 9, 2014.**

5. Purchase of new computers with applicable software to match the Court purchased computers at the Courthouse. The existing laptop is a 2007-based laptop and no longer functions with newer applications. Second, to purchase a new Board desktop to replace the current Supervisor desktop that is also antiquated. Budget line item by Town Bookkeeper for each item. **DONE**

6. Town Electric Accounts to Viridian Green energy- following the County lead. Councilman Mortenson to present recommendations. **DONE**

7. Review of 2013/2014 Financial Condition. Confirmation of estimated 2013 reserve balance in General/Highway. The Town Board

resolves to re-open the 2014 Budget for purposes for restating certain items, to designate surplus earmarks and appoint John Reilly and the Town attorney to draft an investment plan for Board review in MARCH 2014. CONFIRMATION OF 2013 final numbers- Presentation by Town Bookkeeper at APRIL meeting. **Will be delayed due to Audit and hiring of new bookkeeper.**

8. Town Hall Building Restoration/Systems: Presentation and Discussion. **Fraser Patterson to update with ideas and drawings. Fraser Patterson to present idea of working with neighboring Blackburn parcel to flatten town hall parcel, install drainage and green space and allow resident to build berm on adjoining private land.** The Town Board resolves to appoint Drew Weaver, (with a stipend to be determined if appropriate), to review the Town Hall for restoration of the School House features and for efficiency guidelines on the office set-up and for general review of building condition and major system assessment for capital reserves purposes. Drew Weaver will also review the Highway Department building for the same recommendation regarding equipment shelters and systems. Any approved projects will come only from contributed funds if legally possible and existing fund balances and will not impact taxing levels. Fraser Paterson to act as Board Liaison to Project. John Reilly to act as Contributions Liaison in accordance with Town attorney direction regarding contributions to public buildings restoration. Lisa Deleeuw to review grants guidelines and opportunities. Mr. Blackburn to meet with Board committee Saturday March 22 to discuss details of project and draft resolution of details for April mtg so work can begin. **UPDATE: Work has begun**

9. Assessors' Project: Presentation and Discussion. The Town Board resolves to appoint Rene Deleeuw, (with a stipend to be determined if appropriate), to review any Town personal and real property assets for current valuation and to provide guidance on same to include, but no be limited to the old Town Highway Building and the Roe Jan Kill parcel. In addition Rene will work with the Town Highway Superintendent to establish proper assessment of Town Equipment standards and lifespan for the Highway Superintendents Board report on equipment needs.

10. Public Computer Access: Presentation and Discussion The Town Board resolves to purchase 1-2 computers (or use existing Town equipment) out of current reserve funds and set-up a computer station at the Town Hall by the end of 2014 for use by Town residents for links to libraries and other resources when Town Hall is open. The computers will also provide local business links and video files on the history of Gallatin and its farmers, authors, artists, artisans of all types and farms, vistas, houses and other noteworthy items for perusal by prospective residents, students and other

interested parties. The computer station will attempt to use current copier resources and ASA wireless system. **Town to purchase windows based PC. Supervisor to donate a Mac based desktop.**

11. Highway Department Technology Issues: The Town Board will provide the highway office with working Internet service and computer resources for proper bidding, planning and emergency systems monitoring. Councilmen Donald Coons and Jeff Galm will meet with the Highway Superintendent to advise the Board on needs. Any funding to come from current Highway reserves and not future tax dollars.

12. Board Report on Town Retirement and Health Benefits Programs: Lisa Deleeuw and John Reilly to review current Town retirement benefits and employees health insurance and to provide the Board guidance on same to include recommendation on additions, modification of current benefits by March 2014. Employee policy handbook- New Lebanon. **UPDATE: Supervisor and Clerk met with health benefits broker from County and went over all options and Committee has recommendation to Board for new plan to coincide with further review of retirement issues.**

13. Website update and resident email lists. Link local businesses and libraries. Larry Brody will offer assistance.

14. GGIS, Gallatin Geological Information System. To provide town with software mapping ability to properly delineate roads, enforce codes, track signage and culvert ages. GGIS will help Town Government; Fire districts and Road maintenance sharing under Governors proposed plan. GIS training program. **Updated in March Mtg. GIS project and Motion drafted by Councilman Paterson for the Purchase of ESRI soft wear AcrGIS Desktop 180 day trial period for evaluation for cost of \$180.00. Board will engage Chris Lobrutto for the six month period for training on software at a cost of approximately \$400.00 / month. To start the program, Drew Weaver, Rene Deleeuw and Councilmen Paterson and Mortenson will start training during this period. Board will coordinate computer upgrades for Town employees to coincide with GIS system requirements.**

PUBLIC COMMENT ON OLD BUSINESS

MOTION FOR ADJOURNMENT

Vote 4 (Yes) 0 (No)

Motion CM Coons second CM Mortenson 8:05PM