

Minutes
MARCH 10, 2016
TOWN BOARD MEETING 6:30 PM

1. CALL TO ORDER/PLEDGE TO FLAG
2. ROLL CALL

	PRESENT	ABSENT	LATE
Supervisor John C. Reilly	√		
Councilmember Donald Coons	√		
Councilmember Jeffery Galm	√		
Councilmember Eric Mortenson	√		
Councilmember John Fraser Paterson	√		

MONTHLY THOUGHTS:

The word 'March' comes from the Roman 'Martius'. This was originally the first month of the Roman calendar and was named after Mars, the god of war. March was the beginning of our calendar year. We changed to the 'New Style' or 'Gregorian calendar in 1752, and it is only since then when we the year began in January.

It was one of those March days when the sun shines hot and the wind blows cold: when it is summer in the light, and winter in the shade - Charles Dickens

Then you should say what you mean,' the March Hare went on. `I do,' Alice hastily replied; `at least - at least I mean what I say - that's the same thing, you know - Lewis Carroll

NEW BUSINESS SECTION 2016

1. Reserve Resolutions:

Resolution 2016-13- The Gallatin Town Board resolves to instruct Town CPA to remove the following items from the monthly and annual financial report:

A. Tax Stabilization Reserve Account of \$100,030.92 as such reserve was never established in a lawful manner and funds to be returned to the General Fund- Unencumbered Capital.

B. Parkland Reserve account under “trust and agency” in the amount of 25,691.57 as such reserve is not a category of reserves recognized by the NY State Comptroller and The Town of Gallatin does not own or operate a designated “Parkland.” The funds to be returned to the General Fund- Unencumbered Capital.

Discussion: The Parkland account is funds from recreation fees collected by the Planning Board from subdivisions. The ability to collect these fees is from legislation in the 1980’s. Supervisor Reilly recommended transferring the funds back the General Fund. A Capital Improvement Reserve fund will be created with a work sheet to keep track of the recreation funds which will go towards recreation capital projects such as the new conservation area. The board questioned if the funds could be segregated in a separate bank account. Supervisor Reilly explained the Town maintains 2 bank accounts. The funds will be separately accounted for, but would be in the general fund account. Supervisor Reilly will contact the Town Attorney for more information about the recreation fee’s reserve.

The resolution will be tabled until the April meeting.

C. Building Reserve in the amount of 100,151.69 as such reserve was never established in a lawful manner, the category does not match a NY Comptroller allowed reserve and funds to be returned to the General Fund- Unencumbered Capital.

Resolution 2016-14:

The Gallatin Town Board creates, by Resolution a \$50,000 reserve for unexpected Snow and Ice Removal and Road Repair Reserve (GML Section 6-f) to pay for the cost of removal of snow and ice from public thoroughfares and public places of a Town of Gallatin, and the cost of repairing and maintaining roadways to the extent that such damage was caused by the removal of snow and ice. Such reserve to be listed on the Town Budget and Monthly Worksheet.

Tabled until April Meeting.

Resolution 2016-15:

The Gallatin Town Board creates, by Resolution a \$50,000 reserve for

the payment of “retirement contributions,” which are defined as all or any portion of the amount payable to either the New York State and Local Employees’ Retirement System or other authorized NY State Plan pursuant to Sections 17 or 317 of the Retirement and Social Security Law. Such reserve to be listed on the Town Budget and Monthly Worksheet.

Tabled until April Meeting.

Resolution 2016-16:

The Gallatin Town Board states:

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the “Gallatin Capital Improvements Reserve Fund” (hereinafter “Reserve Fund”). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of capital improvement. The type of capital improvement to be financed from the Reserve Fund is the improvement, construction, reconstruction of Town Buildings, to in particularly including a future Town Hall Community Room, Town Court Parking Lot improvement and planned improvements to the Town closed landfill Parcel. The Amount of the reserve account shall be \$125,000.

The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The chief fiscal officer may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of Gallatin. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided law shall make expenditures from this Reserve Fund made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c.

The Town Clerk will post notice of this reserve in the Town paper with appropriate description for any resident wishing to petition for a referendum on this Reserve creation and allocation.

Tabled until April Meeting.

Resolution 2016-17:

The Gallatin Town Board states:

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the “Gallatin Capital Equipment Replacement Reserve Fund” (hereinafter “Reserve Fund”). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of equipment needed to operate the Town Highway functions. This reserve is planned to purchase a new Truck Body, replace a Highway pickup/plow truck, replace the 1997 International Plow Truck, replace the 2004 International Plow truck and replace the 2000 Tri-axle Dump Plow truck. These replacements will be tracked from time to time in the Town Board minutes with accumulated amounts noted by the Town Board in reserve worksheets. The Amount of the reserve account shall be \$300,000. This reserve will be added to by the Town budget and by transfer on unnumbered revenues on an annual basis.

The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The chief fiscal officer may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of Gallatin. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided law shall make expenditures from this Reserve Fund made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required

by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c.

The Town Clerk will post notice of this reserve in the Town paper with appropriate description for any resident wishing to petition for a referendum on this Reserve creation and allocation.

Discussion- Councilman Mortenson would like to see more of the funding for machinery reserves come through the unallocated fund balance from the budget instead of the reserves.

Resolution tabled until April Meeting.

The Town Board notes that the above reserves will leave an amount of approximately \$225,000 in unencumbered cash reserves for budget contingency purposes, approximately \$15,000 for unemployment claims and other minor amounts kept for grants, planning board and logging escrows.

2. **Resolution 2016-18:** The Gallatin Town Board records completion of the annual audit of the Town Court clerk books and records as conducted by the Town Board. There were no issues presented for discussion to the Board and the Audit concluded the books and records were in good order.

Motion Paterson second Coons

VOTE YES 5 - NO 0

3. **Resolution 2016-13:** The Gallatin Town Board records completion of the annual report of the Town finances and the filing of the Town of Gallatin AUD with NY State with signoff by Town CPA. The filing was completed in a timely manner and the Town Board reviewed the monthly reports, annual budget, draft annual report and final annual report. There were no issues presented for discussion to the Board.

Motion Galm second Mortenson

VOTE YES 5 - NO 0

4. **Resolution 2016-14:** Town Board resolves to approve required training for Town CEO-Drew Weaver who is requesting to go to a 3 day-20 hr conference in Poughkeepsie for his in service training requirement. Cost \$300 training \$90 travel Costs to be split with Town of Pine Plains --\$195.

Motion Mortenson second Galm

VOTE YES 5 - NO 0

5. Update on GIS project by Councilman Patterson.
6. Solar Farm update- Landfill. Issues with flood plain, electrical service

A Solar Farm on the Landfill site could return \$15,000/yr for 20 years. The issue of the site being in the foot print of Federal wetlands and the availability of 3 phase power near the site will be limiting factors. The board instructed the supervisor to research further if the solar farm is a possibility.

7. Further Discussion of Expanded Highway Plan for 2016

Source of funds: \$270,000.

\$130,000 from budget lines (includes planned surplus)

\$117,000 Chips

\$23,000 from general fund reallocation

What can we do time wise- Oil and chip/moto pave/blacktop-

8. Logo Update-A draft logo will be provided to the schools to give the students direction.
9. Website –Update- Old bill claim. The previous web host claims according to the contract payment is due for 2016. The contract does not state this; furthermore it states that it will be terminated if there is non-payment
10. April Mtg Location and date change to Saturday April 9 at 9am.

Topics: Gallatin Bounty Share

GRA- Community Solar projects.

PUBLIC COMMENT ON NEW BUSINESS

MONTHLY BUSINESS SECTION

1. Review of February Minutes for Errors/Clarifications **Resolution 2016-16: Accept February minutes for filing and posting.**
Motion Mortenson second Galm
VOTE YES 5 - NO 0

2. Bill Review of Non-Reoccurring items- February 2016 **Resolution 2016-17: Approve February 2016 bills for payment.**

Motion Coons second Galm

VOTE YES 5 – NO

3. Supervisors Report: Discussion of Federal program that would fund 80% of costs to bring fiber cable to schools, libraries and safety towers. Local providers could then bring the fiber the “last mile” to benefit residents.
4. Clerk Report: Read and filed.
5. Comments of Code Enforcement Officer: Read and filed.
6. Highway Superintendent Comments/Report: Read and filed.
Discussion: CHIPS projects:
Decker and McNeil-2.3 miles
Near Rd from County Rte. 2 to the moto paved section 3miles
Portion of Green Acres
The board would like to see more of Church Rd completed.

The highway superintendent proposes to replace the dump truck body on the 2001 Tri-Axel. State bid quote from Arrowhead is \$30,991 installed.

Resolution 2016-18: Replace the truck body on the 2001 Tri-Axel-\$32,000. Funds from the Capital Equipment reserve.

Motion Mortenson second Paterson

VOTE YES 5 - NO 0

7. Assessor Comment's: Read and filed.
8. Court Actions/Comments
9. Historian Comments: Read and filed.

PUBLIC COMMENT ON MONTHLY BUSINESS

OLD BUSINESS DISCUSSION

1. DEC Agreement - fish stocking. Lou Galm updated the board on the stocking at the conservation area.

MOTION FOR ADJOURNMENT

Motion Coons second Galm.