

**Minutes
January 10, 2019
TOWN BOARD MEETING 6:30pm**

1. CALL TO ORDER/PLEDGE TO FLAG
2. ROLL CALL

	PRESENT	ABSENT	LATE
Supervisor John C. Reilly	√		
Council-member Donald Coons	√		
Council-member Jeffery Galm	√		
Council-member Eric Mortenson	√		
Council-member John Fraser Paterson	√		

MONTHLY THOUGHTS:

I hope that in this year to come, you make mistakes. Because if you are making mistakes, then you are making new things, trying new things, learning, living, pushing yourself, changing yourself, changing your world. You're doing things you've never done before, and more importantly, you're doing something. **Author Neil Gaiman**

The new year stands before us, like a chapter in a book, waiting to be written. We can help write that story by setting goals. **Author Melody Beattie**

Hope smiles from the threshold of the year to come, whispering, "It will be happier."
Alfred Lord Tennyson.

NEW BUSINESS SECTION 2019

1. Supervisor Reilly introduced Deputy Joseph Kilmer the Resident Deputy for Gallatin. Deputy Kilmer informed the board and residents that he could be called on for any Town law enforcement issues.
2. Reorganization of Town Official positions.
Supervisor Reilly recognized the candidates for the open Planning Board and BAR

appointments. Councilman Paterson addressed the board that Michael Porter had expressed interest in the planning board since last year.

On a motion by Councilman Paterson seconded by Councilman Galm, Michael Porter was nominated for the vacant planning board position.

Roll call vote

Councilman Galm-Yes

Councilman Mortenson-Yes

Councilman Coons-Yes

Councilman Paterson Yes

Supervisor Reilly-Yes

Vote 5 yes 0 no

On a motion by Supervisor Reilly second Councilman Mortenson, Michael Moran was nominated for the Board of Assessment Review

Roll call vote

Councilman Galm-Yes

Councilman Mortenson-Yes

Councilman Coons-Yes

Councilman Paterson Yes

Supervisor Reilly-Yes

Vote 5 yes 0 no

The board also discussed the appointment of alternates for the Planning Board, it was decided that an alternate would not be appointed at this time.

Planning Board Chairman Terry Porter will draft a job description for a Planning Board Secretary.

The board discussed the appointment of a new Town Attorney. Attorney Andrew Howard was discussed as a replacement for Warren Replansky who asked not to be reappointed due to time conflicts. The board discussed if they wanted an attorney in attendance at all Town Board meetings and if there would be additional charges for travel time. Andrew Howard will be contacted for a fee schedule.

Resolution 2019-1 The Town Board approves the 2019 appointments as presented. (on website).

Motion Councilman Mortenson second Councilman Paterson

Vote 5 Yes 0 No

1. Budget adjustments 2018
 - a. **Resolution 2019-2** to approve adjustments to 2018 budget reconciliation as presented, attached.
Motion Councilman Mortenson Second Councilman Coons
5 Yes 0 No
 - b. Adjust Health and Health Retirement Insurance budget 2019 to account for increase. Tabled until later in the year.
2. Annual review of cash position expectation as of 12.31.2018

Supervisor Reilly discussed the end of 2018 financial summary of the town. He reported on year ending revenues from sales tax and court proceeds and stated that the total amount of unallocated cash and reserves for the town would remain steady from 2017 at approximately \$750 to \$760,000. He then went over expected changes to the reserve accounts and the impact of the cash spent on bridge repairs and highway expenditures on the reserve accounts. The board then discussed the amount of free cash available for unexpected events and increased the reserve amounts as follows:

3. Setting of Reserves 2019

a. **Resolution 2019-3** to set reserve limits as follows:

- | | |
|------------------------------------|-----------|
| i. Highway Equipment: | \$ 70,000 |
| ii. Buildings-Capital Improvements | \$ 30,000 |
| iii. Unemployment Claims | \$ - |
| iv. Snow and Ice Emergencies | \$ - |
| v. Retirement (eliminated in 2018) | |

Motion Councilman Mortenson second Councilman Paterson

Vote 5 Yes 0 No

4. Update Church Road issue- propose Town draft letter response.

Supervisor Reilly provided a summary to the board on the Church/Crock road permit and access issues. The board reviewed a letter from counsel for resident Larry Brody and instructed the supervisor to meet with new counsel and or provided interim response to the letter while town engages new town Counsel. The town board reiterated that it would not change its position as regards to its decision not to request the CEO review issuance of the building permit based on road access. The Board felt that the letter and the case cited was distinguishable from the current issue on Church Road as Church Road contains multiple individual parcels in between two parcels which access town road endings, while, in the case cited, it was a situation where a town road was abandoned but only two parcels remained each having access to a public town road with no intervening parcels without direct access.

5. Comprehensive Plan/Zoning Update Committee schedule

Resolution 2019-4 To add Peter Wheelwright to Comprehensive Plan Committee

Motion Councilman Mortenson second Councilman Paterson

Vote 5 Yes 0 No

Comprehensive Plan Committee Members

Terry Porter, Larry Brody, John Reilly Eric Mortenson, Peter Wheelwright

Discussion:

- a. Planning database- zoning/planning-Greenway Grant project
- b. Zoning models- planner engagement timing

Discussion:

6. Town Files project: basement files cleaned up, stored safely and digitized

7. Town Hall septic tank, the septic tank has not been pumped in many years.

8. New Town signs- design and purchase plan 2019. Discussion of Gallatin signs and the repair or replacement of Historic marker signs.

9. Town Conservation Area Plans and budgeting 2019
 - a. Trail Plan- Hire volunteer trail blazer group
 - b. Apiary plan
 - c. Kayak landing
 - d. Storm Pavilion
 - e. Landfill maintenance and planting
10. Review of town capital repair needs -2019- Highway Garage gutters, court parking lot, proposed Town Hall community center.
11. Review of Bridge repair plan 2019 -Road change discussion Sigler/Camp
12. Official town Map- Progress Update- Add Town Buildings to Map.
13. Town Community Center Project- 2019 goals.

PUBLIC COMMENT ON NEW BUSINESS

MONTHLY BUSINESS SECTION

1. Review of December 2018 Minutes for Errors/Clarifications **Resolution 2019-4: Accept December 2018 minutes for filing and posting.**
Motion Councilman Mortenson second Councilman Paterson
Vote 5 Yes 0 No
2. Bill Review of Non-Reoccurring items- Resolution **2019-5 Approve December 2019 bills for payment.**
Motion Councilman Mortenson second Councilman Paterson
Vote 5 Yes 0 No
3. Highway Superintendent Comments/Report
4. Comments of Code Enforcement Officer
5. Clerk Reports- Tax payment options and recycle fees programs
6. Assessor Comments
7. Historian Comments
8. Supervisors report

PUBLIC COMMENT ON MONTHLY BUSINESS

OLD BUSINESS DISCUSSION

Old Business will restart for 2019 at February Meeting

MOTION FOR ADJOURNMENT

**Motion Councilman Mortenson second Councilman Coons
Vote 5 Yes 0 No**

2019 APPOINTMENTS-TOWN OF GALLATIN

POSITION	NAME	TERM EXPIRES
DEPUTY SUPERVISOR	ERIC MORTENSON	DECEMBER 31, 2019
ACCOUNTANT	ROBERT PATTERSON CPA	PLEASURE OF BOARD
JUSTICE COURT CLERK	ISIDORA SCHULTZ WILLIAM GIESELER	DECEMBER 31, 2019
SOLE ASSESSOR	RENE DELEEUEW	SEPTEMBER 30, 2019
ATTORNEY TO THE TOWN	OPEN	PLEASURE OF BOARD
LIAISON	JOHN REILLY	DECEMBER 31, 2019
AUDITOR OF ACCOUNTS	ROBERT PATTERSON	PLEASURE OF BOARD
BUILDINGS CUSTODIAN	PAUL WEAVER	PLEASURE OF BOARD
LIAISON TO BUILDINGS	FRASER PATERSON	DECEMBER 31, 2019
DOG CONTROL OFFICER/ SHELTER	JAMES RIELLY PINE PLAINS VETERINARY HOSPITAL	PLEASURE OF BOARD
BUDGET OFFICER	JOHN REILLY	DECEMBER 31, 2019
CODE ENFORCEMENT OFFICER	JAKE EXLINE	DECEMBER 31, 2019
TOWN HISTORIAN	DOLORES WEAVER	DECEMBER 31, 2019
PLANNING BOARD	LARRY BRODY	DECEMBER 31, 2021
	BRUCE HUMPHRIES	DECEMBER 31, 2022
	TERRY PORTER	DECEMBER 31, 2020
	PHILIP PEEPLES	DECEMBER 31, 2019
	MICHAEL PORTER	DECEMBER 31, 2023
	SECRETARY(open)	DECEMBER 31, 2019
PLANNING BOARD CHAIRMAN	TERRY PORTER	DECEMBER 31, 2019

TOWN OF GALLATIN 2019

LIAISON TO PLANNING BOARD	FRASER PATERSON	DECEMBER 31, 2019
ZBA	FRED SIMONCINI	DECEMBER 31, 2023
	VIC MILLER	DECEMBER 31, 2020
	MIKE KRIZ	DECEMBER 31, 2022
	TOM GARRICK	DECEMBER 31, 2021
	RICHARD HUMPHRIES	DECEMBER 31, 2019
	SECRETARY	
	BETTY HARTE	DECEMBER 31, 2019
ZBA CHAIRMAN	FRED SIMONCINI	DECEMBER 31, 2019
LIAISON TO ZBA	DONALD COONS	DECEMBER 31, 2019
LIAISON TO CODE ENFORCEMENT OFFICER	ERIC MORTENSON	DECEMBER 31, 2019
RECORDS MGT OFFICER	LISA DELEEUEW	DECEMBER 31, 2019
BOARD OF ASSESSMENT REVIEW	ALDOFO FECCI	SEPTEMBER 30, 2021
	HEATHER MALCOM	SEPTEMBER 30, 2022
	MICHAEL MORAN	SEPTEMBER 30, 2020
	BENJAMIN MARON	SEPTEMBER 30, 2023
	RICHARD HUMPHRIES	SEPTEMBER 30, 2024
SECRETARY	TRACEY PATERSON	SEPTEMBER 30, 2019
CONSERVATION ADVISORY BOARD	STEPHEN BOGDANNFY	DECEMBER 31, 2019
	CAROL SMILIE	DECEMBER 31, 2019
	JAIMIE CLOUD	DECEMBER 31, 2019
ENVIRONMENTAL MANAGEMENT COUNCIL	CAROL SMILIE	DECEMBER 31, 2019
	JAIMIE CLOUD	
PRESS RELEASE OFFICER	JOHN REILLY	DECEMBER 31, 2019

TOWN OF GALLATIN 2019

CC. OFFICE OF THE AGING	PAT O'DELL LISA DELEEUEW	DECEMBER 31, 2019
FOIL OFFICER	LISA DELEEUEW	DECEMBER 31, 2019
REGISTRAR OF VITAL STATISTICS	LISA DELEEUEW	DECEMBER 31, 2019
DEPUTY CLERK/REGISTRAR.	TRACEY PATERSON	DECEMBER 31, 2019
INFORMATION TECHNOLOGY	JOHN REILLY	DECEMBER 31, 2019
INSURANCE OFFICER	JOHN REILLY	DECEMBER 31, 2019
GRANT WRITING OFFICER	LISA DELEEUEW	DECEMBER 31, 2019
ENERGY OFFICER	ERIC MORTENSON	DECEMBER 31, 2019
SUPERINTENDENT OF HIGHWAYS	JACK GOMM	JANUARY 15, 2020
WORKING HIGHWAY FORMAN	ROBERT COONS	JANUARY 15, 2020
LIAISON TO HIGHWAY DEPARTMENT	JEFF GALM	DECEMBER 31, 2019
TOWN ENGINEER	MORRIS ASSOCIATES	PLEASURE OF BOARD
OFFICIAL BULLETIN BOARD	TOWN HALL	
OFFICIAL MILEAGE	58 CENTS PER MILE	
OFFICIAL BANK	BANK OF GREENE COUNTY	
OFFICIAL NEWSPAPER(s)	COLUMBIA PAPER/REGISTER STAR AS NEEDED	

TOWN OF GALLATIN
BUDGET TRANSFERS
12/31/2018

TO		
A13204 ACCOUNTING		742.03
FROM		
A11104 COURT		742.03
TO		
A13301 TAX COLLECTOR		372.50
FROM		
A11104 COURT		372.50
TO		
A80101 ZONING		223.00
FROM		
A80201 PLANNING		223.00
TO		
A40201 REGISTRAR		273.33
FROM		
A36201 SAFETY		273.33
TO		
A19202 MUNICIPAL DUES		59.92
FROM		
A19101 INSURANCE		59.92
TO		
A13554 ASSESSMENT		7,834.85
A14204 LAW		4,282.00
A16204 BUILDINGS		3,780.78
FROM REVENUE SOURCE		
A2555 BUILDING PERMITS		15,897.63

TOWN OF GALLATIN
BUDGET TRANSFERS
12/31/2018

TO

DA51122 HIGHWAY EQUIP	35,823.00
DA51122.21 HIGHWAY EQUIP	11,391.35
DA51204 BRIDGES	24,750.00
DA51304 MACHINERY	11,756.35
DA51424 SNOW CONTRACTUAL	14,358.25

FROM

RESERVES GENERAL FUND	61,921.08
DA5104 MAINTENANCE	36,157.87